

## SAFETY FIRST

If you are collecting the equipment for someone else, please make sure this sheet is given to the equipment user to read. This sheet should be given to the site supervisor if the equipment is being hired for commercial use so that the information is available to all users. Before starting any job, be sure to spend a few minutes planning and understanding the hazards and risks of the activity and determining how you will control them to prevent injury or damage.

**Note: This safety and instruction sheet is on the main machine only, you will be issued with additional sheets for the attachments you have.**

## REQUIRED SAFETY EQUIPMENT



## Starting Procedure

1. Check that the transmission is in neutral and the park brake is applied
2. On diesel powered machines use the preheating device and petrol machines use the choke as required
3. Turn the start key to start position and apply a little throttle at the same time until engine starts

## Pre-Start Checks and Safety

- Check the machine is the correct size for the job and never overload.
- Check for damage, leaks, loose items, grease points, fuel, oil and water levels
- Check serviceability and condition of lift equipment
- Check the work area for underground services and overhead obstructions
- Do not allow inexperienced people to operate the unit, users must hold correct licences.
- Do not leave machine running while unattended
- Always place attachments on the ground when machine is unattended
- No passengers to ride on machine
- Keep people away from work areas
- Stay seated at all times
- Never turn with a load at height, lower load
- Do not attempt to straighten a stack of pallets by pushing against it with the forks or rear of the fork
- Carry only loads that are supported by the carriage or the back-rest extension
- Caution with exhaust emissions in confined spaces
- Caution with slippery and undulating surfaces
- Caution with cornering and on undulating surfaces

## When Operating

- Familiarise yourself with all the controls and check lights, horns, reversing beeper, gauges and instruments etc
- Always travel with forks slightly raised tilted back
- Some models have a forward and reverse only with no clutch, others operate like a manual car with a full gear box and clutch
- Release the park brake before moving
- Always use pedal brake to slow down and stop before selecting the opposite drive travel direction
- Always carry loads as near to the ground as practicable
- In the event of brake failure lower the load to the ground
- When travelling on an incline and carrying a load the load must always be on the uphill side of the forklift
- When travelling on an incline without a load the forks must always face downhill
- Ensure you know the limitations of the specific machine you are using.

## Stopping and After Use

1. Park machine in a safe position, lower the fork to the ground and apply park brake, turn the key off and remove, turn PLG valve off on LPG models

## CONTACT US

If you are having any difficulties with this piece of machinery/equipment, please contact us immediately on 0800 30 30 20 follow the options to General Hire.